

## Weekly Dose Box within a Box

**RULE** Box lines are always used when text references material as being in a box. Using box lines in other situations is at the transcriber's discretion. If the content does not fit well into the flow of text, it is best to retain the box lines.

### Box Lines

- Top box line
- Bottom box line
- Top and bottom exterior borders for a set of nested boxes

- Do not insert a blank line between a top exterior border and a top interior box line.
- Do not insert a blank line between a bottom interior box line and a bottom exterior border.
- Insert a blank line before a top interior box line when it begins on any line other than immediately after the top exterior border.
- Insert a blank line after a bottom interior box line when it ends on any line other than immediately before the bottom exterior border.
- Consecutive interior boxes are opened and closed with top and bottom interior box lines.
- Consecutive box lines between interior boxes are separated by a blank line.



TITLE HEADING

Blank Line

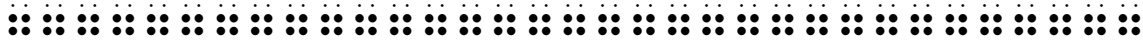


Table Content



Source: Format 2016 section 7